



Date: _____

New Client Information

Company Name: _____

Contact for Reports: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address: _____ Website: _____

Invoice Information (if different from above)

Company Name: _____

Contact for Invoice: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address: _____

Additional Contacts for Reporting Purposes

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

REPORTING DETAILS

By default, all clients are set up to receive report and invoice documents electronically. If you would prefer, or would also like, hard copies of these documents, we are happy to provide them, just note your preference below:

- Electronic only report and invoice (default)
- Electronic and hard copy reports
- Electronic and hard copy invoice
- Hard copy only report
- Hard copy only invoice

ELECTRONIC DATA DELIVERABLES (EDD)

Caltest is happy to provide EDDs for your project, please specify any needed formats (e.g. CIWQS, CEDEN, WaterTrax etc..)

Yes, please provide an EDD with the following format: _____

