



APPLICATION FOR EMPLOYMENT

Thank you for applying. Please complete all sections of this application. This application is intended for employment with Caltest Analytical Laboratory.

PERSONAL INFORMATION: (PLEASE PRINT CLEARLY AND IN BLUE OR BLACK INK)

Full Name: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Email Address: _____

Are you legally authorized to work in the U.S.? Yes No

Are you at least 18 years old? Yes No

Any relatives employed at Caltest? If yes, please list names and positions held.

Who referred you to Caltest? How did you hear about the available position?

Can you perform the essential functions of the position for which you are applying?

EMPLOYMENT DESIRED:

Position Applied For: _____

Desired Wage: _____

Available Start Date: _____

Full Time: _____ Part time: _____

Weekends: _____ Temporary: _____

Days I prefer working: Mon. ___ Tue. ___ Wed. ___ Thur. ___ Fri. ___ Sat. ___ Sun. ___

EMPLOYMENT HISTORY:

Please list your last three employers, starting with the most recent.

Company Name: _____ Telephone: _____

Job Title: _____

Dates Employed: _____

Responsibilities: _____

Reason for Leaving: _____

Company Name: _____ Telephone: _____

Job Title: _____

Dates Employed: _____

Responsibilities: _____

Reason for Leaving: _____

Company Name: _____ Telephone: _____

Job Title: _____

Dates Employed: _____

Responsibilities: _____

Reason for Leaving: _____

EDUCATION:

School Name: _____

Degree/Certificate: _____

Years Attended: _____

School Name: _____

Degree/Certificate: _____

Years Attended: _____

REFERENCES:

Please list three professional references, not related to you, who have knowledge of your work performance within the last three years.

Name: _____

Relationship: _____ Years acquainted: _____

Company: _____ Phone or Email: _____

Name: _____

Relationship: _____ Years acquainted: _____

Company: _____ Phone or Email: _____

Name: _____

Relationship: _____ Years acquainted: _____

Company: _____ Phone or Email: _____

LEGAL NOTICES: Please read and initial each.

_____ I understand that it is the policy of Caltest Analytical Laboratory that no applicant, client, and/or employee of the company shall be excluded from participation in, or be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which the Company operates on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, political affiliation, disability, protected veteran status, marital status, age or any other characteristic protected by federal, state, or local laws.

_____ I certify that my answers are true and complete to the best of my knowledge. I hereby grant Caltest Analytical Laboratory permission to verify answers and understand that any false statement or omission on this application may cause rejection, or dismissal of employment, if discovery of false statement or omission is made subsequent to my employment.

_____ I authorize representatives of Caltest Analytical Laboratory to verify information set forth herein and release all such parties from liability for any damage that may result from furnishing such information.

_____ I understand that an offer of employment is contingent upon my satisfactorily passing a post offer background/reference screening and pre-employment requirements, which may include a pre-employment physical exam (depending on the position) prescribed by Caltest Analytical Laboratory.

_____ I understand that any offer of employment with Caltest Analytical Laboratory is "at-will" and the Company may terminate my employment, if offered at any time. I understand that I may also terminate my employment, if hired, at any time.

No representative of Caltest Analytical Laboratory other than the Owner has authority to enter into any oral or written agreement for employment or make any representation regarding any benefit or terms or conditions of employment or make any agreement contrary to employment "at-will."

APPLICANT CERTIFICATION

Signature: _____ Date: _____